



**ARID General Membership
Little Rock, AR
December 3, 2016**

I. Call to Order

- A. Board Present:** Clint Brockway, Debbie Pearce, Chrystal Honorable, Ashley Beaty, and Kari Houtchens

- B. Voting Members Present:** Betty Abrams, Mary Adams, Darlene Bagley, Meagan Beaty, Karin Binko, Donna Robinson-Gibson, Dawn Malley, Michael McMahon, Michelle Moss, Zania Musteen, Cynthia Shifflett, Myra Taff-Watson, Doug Watson, John West, Katelyn Wilson, and Nicholas Winchell

- C. Supporting Members Present:** Johnlyn Burroughs, Melissa Glenn, Tim Matzen, Cindy Roberts, Jason Shifflett, Lindsey Brooke Torbett, Sheila Verycruse, and Mary Wenkus

- D. Student Members Present:** Allyson Caruthers, Madison Christie, Kyra Hawkins, Starla Roberts, Jonathan Smith and Angela Undiener

- E. Visitors:** Billie Hammell, Leslie Knowles, Eddie Schmeckenbecker, Violet Shirley, and Lesley Thomas

Quorum Present

Meeting called to Order at 11:20 am.

II. Approval of Minutes

**GM16.10 Move to approve the minutes for the 09/10/16 GMM (Binko, Adams)
PASSED.**

III. Officer Reports

- A. President:** Clint Brockway
 - 1. RID Annual Report
 - a. We received a request from RID for additional documentation.
 - b. The information requested was sent in November and now we are waiting on a response.
 - c. Once the reports are reviewed RID will send a formal response, which will be shared with the members.



2. RID National Conference

- a. On November 22, 2016, Clint attended a leadership webinar.
- b. It was announced at ARID will receive two slots for the national conference.
- c. The number of slots was determined by the number of members in the AC.
- d. ACs with 200 members or less received two slots, which includes ARID.
- e. ACs with 300, 400 and 600 members received slots of three, four and five, respectively.
- f. In order to reserve the slots, the slots must be paid by March 22, 2017.
- g. Slots will be reserved in the name of ARID and be paid.
- h. One month before the conference we will confirm who will attend the conference to represent us.
- i. The funds for this were approved through the budget last summer.
- j. The Board recommends ARID to send the next President and Vice President to that conference.
- k. New Board members will be elected at the biennial conference in June and then will take office on July 1st.
- l. The RID conference is in July which means the new board will be installed when the conference takes place, but not when we have to pay for the slots.

GM16.11 Move to send the next President and Vice President elected at the 2017 Biennial Conference to the RID Conference (West, Wilson).

Discussion

Motion passes unanimously.

3. Region IV Representative

- a. We now have a Region IV Rep, Sonja Smith, from Texas.
- b. This means that we have a full Board.
- c. If there is something that goes on nationally or if we have questions, we now have someone we can contact.
- d. Clint previously worked with her at the conference back in February and she also worked as a conference interpreter in Houston.
- e. Since her appointment she has held meetings with the region presidents.

4. Region IV Conference 2018

- a. New Mexico RID has offered to host the conference.
- b. If you are interested in being involved in the conference, now is the time to start thinking of how you would like to serve.



- c. Conference will be held Summer 2018, but no specific dates have been determined yet.

B. Vice President: Debbie Pearce

1. Four Points by Sheraton
 - a. Room rate is \$109/night (1-4 people in a room) and suites are available at \$129/night.
 - b. Breakfast vouchers are included with the rooms.
 - c. We have a certain number of rooms that we have to meet.
 - d. We encourage you to stay at the host hotel and enjoy the camaraderie.
2. June 8th Preconference (Meagan Beaty)
 - a. Stephanie Winslow from Missouri will present a medical-focused preconference.
 - b. She will discuss interpreting in the medical field and your role as a medical interpreter.
 - c. The afternoon of the preconference, as well as other workshops during the conference, will be based on body systems.
 - d. She will focus on one body system at a time, discuss vocabulary, provide examples from a CDI, and common surgeries.
 - e. This will be a full eight (8) hour workshop.
 - f. The preconference has a limit of 30 people.
 - g. There will be other medical workshops offered during the regular conference.
3. June 9th-10th Regular Conference
 - a. A survey was sent out to the membership to ask what they are interested in.
 - b. Medial interpreting was the top request.
 - c. Other workshops will focus on Teaming, Ethics and Educational Interpreting, and etc.
4. June 8th Conference Kick-off
 - a. The workshop will not end until 5:00 pm. The kick-off will begin after that.
 - b. The Entertainment Committee is planning the event; we may have a Pep Rally.
5. Registration
 - a. February 1st Registration begins
 1. Early Bird:
 - a. Pre-Conference- \$90
 - b. Full Conference- \$200
 - c. Combo- \$275
 2. Regular:
 - a. Pre-Conference- \$100



- b. Full Conference- \$215
 - c. Combo- \$300
3. At the door
- a. Conference- \$250
 - b. There will be no discounts given at the door.
- b. Students will receive 25% off for early bird and regular registration only.
 - c. Ashley Beaty recommended offering a payment plan, which we now have available.
 - d. Payments must begin by February 28th.
 - 1. Pre-Conference- \$25/month
 - 2. Regular Conference- \$55/month
 - 3. Combo- \$70/month
 - e. Payments are scheduled for February, March, April, and May.
6. January 14th BPC
- a. Next meeting will be at Grace Baptist Church in Russellville.
 - b. Russellville was chosen because it is centrally located between Little Rock and Bentonville.

C. **Secretary:** Chrystal Honorable

- 1. Report will run in the ARIDian.

D. **Treasurer:** Ashley Beaty

- 1. Budget vs. Actual

Arkansas Registry of Interpreters for the Deaf
Profit & Loss Budget vs. Actual
 July 2016 through June 2017

	Jul '16 - Jun 17	Budget
Ordinary Income/Expense		
Income		
CMP Sponsored Activity Fees	110.00	225.00
Donations	10.00	365.00
Fundraising	202.69	1,500.00
Membership Dues	1,990.00	2,850.00
Workshops	5,901.00	5,000.00



ARID General Membership Meeting | 2016

Total Income	<u>8,213.69</u>	<u>9,940.00</u>
Gross Profit	8,213.69	9,940.00
Expense		
Board Expenses	0.00	2,730.00
Business Expenses	0.00	1,000.00
CMP	0.00	225.00
Fundraising Costs	0.00	0.00
Member-at-Large Outreach	1,265.50	225.00
Membership Committee	0.00	0.00
Operations	268.24	1,050.00
Postage	0.00	100.00
Sunshine Committee	0.00	60.00
Web Site	616.00	1,200.00
Workshop Costs	<u>2,568.05</u>	<u>3,350.00</u>
Total Expense	<u>4,717.79</u>	<u>9,940.00</u>
Net Ordinary Income	<u>3,495.90</u>	<u>0.00</u>
Net Income	<u><u>3,495.90</u></u>	<u><u>0.00</u></u>

2. Balance Sheet

Arkansas Registry of Interpreters for the Deaf

Balance Sheet

As of June 30, 2017

8:02 PM

12/05/2016

Cash

Basis

Jun 30, 17

ASSETS

Current Assets

Checking/Savings

Bank of America

22,269.73

Total Checking/Savings

22,269.73

Total Current Assets

22,269.73



TOTAL ASSETS	<u><u>22,269.73</u></u>
LIABILITIES & EQUITY	
Liabilities	
Long Term Liabilities	
Robert Steed Memorial Fund	2,694.96
Scholarship Fund	320.50
Shirley T. Herald Memorial Fund	<u>750.00</u>
Total Long Term Liabilities	<u>3,765.46</u>
Total Liabilities	3,765.46
Equity	
Opening Balance Equity	15,282.12
Unrestricted Net Assets	-1,078.30
Net Income	<u>4,300.45</u>
Total Equity	<u>18,504.27</u>
TOTAL LIABILITIES & EQUITY	<u><u>22,269.73</u></u>

3. Membership

- a. Last year ended with 110 members: 22 Students, 36 Supporting, and 52 Voting
- b. This year we already have 104 members: 17 Students, 35 Supporting, and 52 Voting.
- c. We are only half way through the year, but we need to get more student members.

E. Members at Large

- 1. District 1- Kari Houchens
 - a. Report will be published in the ARIDian.
 - b. Two meetings have been held since the September workshop.
 - c. The group brainstormed about fundraising ideas.
 - d. Members try to get together once a month to keep everyone informed of what's going on.
- 2. District 2 – Nelvia Agnew
 - a. Report will be published in the ARIDian.
- 3. District 3 – Haleigh Herring



- a. Report will be published in the ARIDian.
- b. The 35th Anniversary Celebration was a wonderful event.
- c. Clint recognized Eddie Schmeckenbecker as one of the founders of ARID and thanked him for his service.
- d. Clint also recognized Karin Binko who has 9 ½ years of Board service over a total of 24 years.

IV. Committee Reports

1. Full reports will be published in the ARIDian.

V. Unfinished Business

1. None at this time.

VI. New Business

1. Special Interest Groups (Michael McMahon)
 - a. Michael would like to discuss developing Special Interest Groups; Educational Interpreter, Religious Interpreter, etc.
 - b. Clint stated that the former name was Special Interest under RID, but now they are called Member Sections.
 - c. Clint stated that this is a good idea since this is something that is part of our parent organization's structure.
 - d. This would be a "space" for members in that section to do whatever they want to do.
 - e. The goal would be for the member section to operate independently.
 - f. Clint stated that this is something that would require a change in the Bylaws; therefore cannot be voted on today.

GMM16.12 Move to set up an ad hoc committee to discuss establishing Member Sections (McMahon, Binko) PASSED.

2. Fundraising Letters for Biennial Conference (Nicholas Winchell)
 - a. Mary Adams wanted to know about fundraising form letters are available.
 - b. Nick stated that the letter has been sent to Clint and is awaiting approval.
 - c. Clint stated the sponsor letter will be sent out via the listserv.
 - d. John West stated that if you are not on the listserv, give him your name and email address so you can be added.
3. Membership with AAD (Clint Brockway)



- a. Dawn Malley stated that membership with AAD is one way we can support the Deaf community and get information from their organization.
- b. Clint stated that AAD reached out to ARID recently about an Organizational Membership.
- c. The Board voted on 12/1/16 to join AAD to become an Organizational Member.
- d. Myra asked if AAD is an Organizational Member of ARID.
- e. Clint stated that ARID bylaws have no organizational membership.
- f. On 12/1/16, the Board voted to approve the establishment of an Organizational Membership.

VII. Announcements

None at this time.

VIII. Adjournment

GM16.13 Move to adjourn the meeting (McMahon, Schmeckenbecker) PASSED.

Meeting Adjourned at 12:31 pm.