



**ARID General Membership
Little Rock, AR
June 4, 2016**

I. Call to Order

- A. Board Present:** Clint Brockway, Debbie Pearce, Chrystal Honorable, Ashley Beaty, Nelvia Agnew and Haleigh Herring

- B. Voting Members Present:** Darlene Bagley, Bonnie Barham, Meagan Beaty, Zania Musteen, Linda Stauffer, Myra Taff-Watson, Douglas Watson, Katelyn Wilson, and Nicholas Winchell

- C. Supporting Members Present:** Cheri Courtright, Patricia Golightly, Taylor Hardcastle, Jeffrey McCrary, Michael McMahon, and Cindy Roberts

- D. Student Members Present:** Amelia Loken, Wendell McIntosh, and Benji Royals

- E. Visitors:** Venus Ayers, Leigh Carson, Dana Lindner and Kecia Smith

Quorum Present

Meeting called to Order at 11:19 am.

II. Approval of Minutes

**GM16.03 Move to approve the minutes for the 3/11/16 GMM (McMahon, Stauffer)
PASSED.**

III. Officer Reports

- A. President:** Clint Brockway
 - 1. Start of our 35th Year
 - a. ARID has had many momentous events that have occurred, one being the passing of licensure law in our state.
 - b. RID has historically nominated ARID as the most influential Affiliate Chapter.
 - c. Three ARIDians were selected and recognized as being among the 50 most influential people of RID's first 50 years. We join RID in saluting Ray James, Dr. Linda Stauffer, and Myra Taff-Watson.



2. Thanking

- a. As we come to the close of our fiscal year, Clint thanked the board members, committee chairs and others who have tirelessly worked throughout the year.
- b. They have given their time, skills, financial support, and energy into working during the year.
- c. Clint also thanked those who volunteered by helping with the various special projects that we had.
- d. ARID has been able to be a success over the past 35 years because of the great members we have willing to help where it is needed.
- e. We cherish the support and partnerships that have been built from members working together in this organization.
- f. Clint stated that his first year on the board has been a wonderful experience.

3. Regional Joint Conference

- a. Remember that the third week in July is the TSID-RID Region IV Conference.
- b. Region IV takes up most of the central part of the U.S. and interpreters from many states will all meet in Texas for this conference.
- c. Several members have planned to attend the conference.
- d. If you are interesting in going and maybe you want to carpool or share a room with someone, talk to Clint after the meeting and he can discuss it with you further.

4. Committee Work

- a. Since the last March workshop, Clint has met with most of the committee chairs and worked on different projects as well as with various Board members.
- b. Our AC has partnered with the conference in Houston. Clint has gone to meetings in Houston, worked on the budget, as well as helped with the CMP development for CEUs.

B. Vice President: Debbie Pearce

1. Leadership Webinar

- a. The webinar was led by RID President, Dawn Witcher, along with Sandra Maloney and Erica West Oyedele.
- b. The main focus of the webinar was on trust issues expressed by the State ACs with RID.
- c. One thing that was stressed by President Witcher is that there is a need for more membership involvement during elections for positions when they become vacant.
- d. Overall, it was a wonderful experience

2. Biennial Update



- a. Debbie stated that they are still discussing a location for the biennial.
- b. The committee has not found a venue yet.
- c. After the workshop, we will have a Biennial Planning Committee (BPC) meeting.
- d. If you are a volunteer or would like to volunteer, please stay for the meeting.

3. Program Committee Interpreters

- a. This applies to workshops where an interpreter has been requested.
- b. The interpreter will receive payment in the form of credit through Member Money toward the cost of another workshop, excluding the biennial.
- c. This is strictly for quarterly workshops.
- d. Qualifying stipulations include: The interpreter has to be a current member (voting or supporting only); adhere to licensing credentials; and have opted to be in the membership pool.

C. **Secretary:** Chrystal Honorable

- 1. Board and GM Motions will be published in the ARIDian.
- 2. Parliamentary Procedure Training
 - a. Chrystal spoke with Bobby Hill, President of the Arkansas Association of Parliamentarians.
 - b. Mr. Hill is the LeadAR Directory; he works in the Community and Economic Development Office which is located in the Cooperative Extension Building on the Campus of UALR.
 - c. Chrystal informed him that the Board was looking to become more proficient in parliamentary procedure and asked if his office could provide the training.
 - d. He stated that he would be able to provide a 2-3 hour training workshop training.
 - e. The cost for the workshop is FREE!
 - f. We will ask for a date in September.

D. **Treasurer:** Ashley Beaty

- 1. Budget vs. Actual

Arkansas Registry of Interpreters for the Deaf
Profit & Loss Budget vs. Actual
 July 2015 through June 2016

11:51 AM
 06/04/2016
 6
 Cash
 Basis

	Budget	\$ Over Budget
Jul '15 - Jun 16		

Ordinary Income/Expense



ARID General Membership Meeting 2016

Income			
CMP Sponsored Activity Fees	340.00	250.00	90.00
Donations	127.05	100.00	27.05
Fundraising	60.00	500.00	-440.00
Membership Dues			
Student	330.00	300.00	30.00
Supporting	825.00	750.00	75.00
Voting	1,095.00	1,500.00	0
		0	-405.00
		2,550.0	
Total Membership Dues	2,250.00	0	-300.00
Workshops			
Miscellaneous	0.00	0.00	0.00
Registration	7,877.49	5,000.0	0
Sponsorships	190.00	700.00	-510.00
		0	
		5,700.0	
Total Workshops	8,067.49	0	2,367.49
		9,100.0	
Total Income	10,844.54	0	1,744.54
		9,100.0	
Gross Profit	10,844.54	0	1,744.54
Expense			
Board Expenses			
Conference Registration			
Region IV Conference	1,000.00	600.00	400.00
RID National Conference	0.00	0.00	0.00
Total Conference Registration	1,000.00	600.00	400.00
Lodging			
Region IV Conference	800.00	800.00	0.00
RID National Conference	0.00	0.00	0.00
Total Lodging	800.00	800.00	0.00
Plaques/Gifts	0.00	0.00	0.00
Supplies	21.79	0.00	21.79
Travel			
President's Retreat	548.16	700.00	-151.84
Region IV Conference	300.00	700.00	-400.00
RID National Conference	0.00	0.00	0.00



ARID General Membership Meeting 2016

Total Travel	848.16	1,400.00 0	-551.84
Total Board Expenses	2,669.95	2,800.00 0	-130.05
CM			
P			
Annual Fee	150.00	150.00	0.00
Total CMP	150.00	150.00	0.00
Donations Made	0.00	0.00	0.00
Fundraising Costs			
Activities	0.00	0.00	0.00
Total Fundraising Costs	0.00	0.00	0.00
Member-at-Large Outreach			
District I	0.00	50.00	-50.00
District II	0.00	50.00	-50.00
District III	46.29	50.00	-3.71
Total Member-at-Large Outreach	46.29	150.00	-103.71
Membership Committee			
Membership Cards	0.00	0.00	0.00
Postage	0.00	0.00	0.00
Printing	0.00	0.00	0.00
Total Membership Committee	0.00	0.00	0.00
Operations			
Advertising	100.00	98.00	2.00
Financial Record Keeping	50.00	100.00	-50.00
LRID Interpreter Travel	0.00	600.00	-600.00
PayPal	98.30	250.00	-151.70
Supplies	1.39	0.00	1.39
Total Operations	249.69	1,048.00 0	-798.31
Postage			
Newsletter	0.00	0.00	0.00
PO Box Rental Fees	70.00	62.00	8.00
Treasurer Postage	19.60	40.00	-20.40



Total Postage	89.60	102.00	-12.40
Sunshine Committee	49.57	50.00	-0.43
Web Site			
Maintenance	1,311.17	1,500.00	-188.83
		0	
Total Web Site	1,311.17	1,500.00	-188.83
		0	
Workshop Costs			
Food	597.17	499.00	98.17
		1,800.00	
Honorarium	1,200.00	0	-600.00
Meals/Lodging	94.43	500.00	-405.57
Miscellaneous	200.00	0.00	200.00
Supplies	33.11	0.00	33.11
Travel	123.48	800.00	-676.52
		3,599.00	
Total Workshop Costs	2,248.19	0	-1,350.81
		9,399.00	
Total Expense	6,814.46	0	-2,584.54
Net Ordinary Income	4,030.08	-299.00	4,329.08
Net Income	4,030.08	-299.00	4,329.08

2. Update on Square

1. Square rate change goes into effect on July 1, 2016.
 - a. Swipe, Chips, Taps and Invoices - 2.75%.
 - b. Online - 2.9% + 30C
 - c. Manual - 3.5% + 15C
 - d. Paypal - 2.9% + 30C
 - e. Intuit - 3.4% + 25C

3. FY16-17 Proposed Budget

1. One big change to the budget is that a new line item has been added under Business Expenses called Biennial Conference Deficits.
2. The amount of \$1,000.00 was added to cover expenses in the event that the conference runs at a deficit.



Arkansas Registry of Interpreters for the Deaf				8:43 PM
July 2016 - July 2017				
Proposed Budget				06/03/2016
				Budget
	Income			
		CMP Sponsored Activity Fees+		225.00
		Donations		365.00
		Fundraising		1,500.00
		Membership Dues		
			Student	300.00
			Supporting	800.00
			Voting	1,750.00
			Membership Dues - Other	
		Workshops		
			Miscellaneous	
			Registration	5,000.00
			Sponsorships	0.00
			Workshops - Other	
	Total Income			9,940.00
	Expense			
		Board Expenses		
			Conference Registration	
			Region IV Conference	0.00
			RID National Conference	500.00
			Conference Registration - Other	
			Conference Stipend	0.00
			Lodging	
			Region IV Conference	0.00
			RID National Conference	800.00



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			Lodging - Other	
			Meeting Rooms	0.00
			Miscellaneous	
			Plaques/Gifts	300.00
			Supplies	30.00
			Travel	
			President's Retreat	500.00
			Region IV Conference	0.00
			RID National Conference	600.00
			Travel - Other	
			Board Expenses - Other	
		Business Expenses		
			Biennial Conference Deficit	1,000.00
			Business Registration Fees	
			Business Expenses - Other	
		CMP		
			Annual Fee	225.00
			Miscellaneous	
			CMP - Other	
		Fundraising Costs		
			Activities	
			Printing	
			Fundraising Costs - Other	0.00
		Member-at-Large Outreach		
			District I	75.00
			District II	75.00
			District III	75.00
			Member-at-Large Outreach - Other	
		Membership Committee		
			Membership Cards	0.00
			Postage	0.00



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			Printing	0.00
			Membership Committee - Other	
		Miscellaneous		
		Operations		
			Advertising	100.00
			Financial Record Keeping	50.00
			LRID Interpreter Travel	600.00
			Square	300.00
			Supplies	0.00
			Operations - Other	
		Postage		
			Newsletter	
			PO Box Rental Fees	70.00
			Treasurer Postage	30.00
			Postage - Other	
		Printing and Copying		
		Reconciliation Discrepancies		
		Sunshine Committee		60.00
		Travel and Meetings		
			Conference, Convention, Meeting	
			Travel	
			Travel and Meetings - Other	
		Web Site		
			Maintenance	1,200.00
			Web Hosting Fee	
			Web Site - Other	
		Workshop Costs		
			Food	450.00
			Honorarium	1,800.00
			Meals/Lodging	500.00
			Miscellaneous	
			Supplies	
			Travel	600.00



			Workshop Costs - Other		
	Total Expense				9,940.00
Net Income					0.00

GM16.04 Move to approve the budget for FY 16-17 (Stauffer, Musteen) PASSED.

E. Members at Large

1. District 1- Kari Houchens
 - a. Report will be published in the ARIDian.
2. District 2 – Nelvia Agnew
 - a. Report will be published in the ARIDian.
3. District 3 – Haleigh Herring
 - a. Haleigh is working on the plans for the ARID 35th Anniversary Celebration.
 - b. This will be discussed more by the Ad Hoc Committee.

IV. Committee Reports

1. Full reports will be published in the ARIDian.
2. **Program Committee:** Meagan Beaty
 - a. The next quarterly workshop will be held September 10th in Rogers, AR.
 - i. If you have a suggestion for a presenter, please contact Meagan.
 - ii. Katelyn Wilson recently started helping Meagan with the food for the program committee.
3. **Anniversary Ad Hoc Committee:** Haleigh Herring
 - a. Haleigh has researched several venues where we could possibly hold the 35th Anniversary Celebration and has narrowed it down to three (3) venues: Next Level Events, Copper Grill, and Double Tree Robinson Ballroom.
 - b. The proposed date for the celebration is December 2, 2016.
 - c. Haleigh presented to the members information on all three venues, including the locations, the estimated rental cost, and ticket prices.



- d. Haleigh asked whether or not the members wanted to have a party and they stated that that they did.
- e. Ashley stated that since we've already approved the budget for FY 16-17, then any changes to it must be announced and voted on at the next quarterly meeting.
- f. The members discussed it and decided to go ahead and vote on it now.

GMM16.05 Move that we select Next Level Events for ARID 35th year Celebration to be held on December 2, 2016 (Herring, Bagley) PASSED.

V. Unfinished Business

1. Partnering with AAD to address ARS re: publicizing QAST Scores
 - a. Clint contacted Ira Gerlis and he agreed that he will draft a joint letter in the summer to be presented to ARS.

VI. New Business

1. Elections for MAL 1 and 2 Positions (Clint Brockway)
 - a. The term of Board members Kari Houtchens, MAL 1, and Nelvia Agnew, MAL 2 has come to an end.
 - b. Clint called for nominations from the floor for new MALs.
 - c. No new nominations were given.
 - d. Clint stated that since the positions were uncontested, Kari and Nelvia remain MALs for their respective districts.
2. Silent Auction Proceeds (Debbie Pearce)
 - a. The silent auction was originally set up to earn money for the scholarship fund.
 - b. Debbie stated in times past that the proceeds have been used to assist with the biennial.
 - c. Debbie proposed that proceeds from the silent auction be used to go towards the scholarship fund and to the biennial.

GMM16.06 Move that the biennial silent auction proceeds are split: 25% to the Robert Steed Scholarship Fund and 75% to the biennial income (Pearce, Watson) PASSED.

VII. Announcements

None at this time.

GM16.07 Move to adjourn the meeting (McMahon, Bagley) PASSED.



Meeting Adjourned at 11:52 am.