



**ARID General Membership
Jonesboro, AR
March 12, 2016**

I. Call to Order

- A. Board Present:** Clint Brockway, Debbie Pearce, Chrystal Honorable, Ashley Beaty, Nelvia Agnew and Haleigh Herring

- B. Voting Members Present:** Meagan Beaty, Carolyn Jolley, AnnMarie Lott, Zana Musteen, Cindy Shifflett, Linda Stauffer, MyraTaff-Watson, and Nicholas Winchell

- C. Supporting Members Present:** Jennifer Clark, Patty Golightly, and Jason Shifflett

- D. Student Members Present:** Leah Carney, Josh Gray, Ashley Harper, Kyra Hawkins, Jami Morrisey, and Jonathan Smith

- E. Visitors:** Shelbie Heerboth and Janene Williams

Quorum Present

Meeting called to Order at 11:11 am.

II. Approval of Minutes

**GM16.01 Move to approve the minutes from the last meeting (Lott, Taff-Watson)
PASSED.**

III. Officer Reports

- A. President:** Clint Brockway
 - 1. Licensure Advisory Board Update
 - a. Hearing Member-at-Large: Jerri Sue Finch
 - b. Interpreter Member: Karin Binko
 - c. Later this year we will have to make another nomination; two Interpreter positions and one Deaf Citizen position.
 - d. We will make nominations every year for that Board.



- e. We still do not have an MOU in place with AAD to establish what the nomination process looks like.
 - f. This will be a concentrated point of focus in the coming months so we will have a more fluid nominations process.
2. TSID-RID Region IV Joint Conference
- a. On February 5-7, 2016, Clint traveled to Houston, TX to the hotel where our region conference will be held in July.
 - b. Clint, along with other region chapter presidents and volunteer leaders from the affiliate chapters were able to do a working weekend at the conference hotel.
 - c. Clint stated that it's a "cool space" and believes that the attendees will have a lot of fun.
 - d. The conference hotel is affordable; the hotel rate is \$149/night in downtown Houston. It is the closest regional conference we have had in a while.
 - e. The dates for the conference are: July 20th -21st is the Student Conference; the full conference is July 21st -24th.
 - f. This conference is all of RID Region IV partnering with TSID to host a joint conference. TSID usually brings in around 750 attendees and a regional conference brings in about 400-500. We are expecting about 1,000 people with 6 workshop tracks.
 - g. If you've been thinking about attending a bigger conference, this is the one to go to.
3. Affiliate Chapter Involvement in Joint Conference
- a. As an affiliate chapter, we have a responsibility to the regional conference.
 - b. During the meeting we determined what the Profit/Loss sharing looks like.
 - c. TSID has done a tremendous amount of work on this conference, so it would be unfair to ask for a 50-50 share.
 - d. TSID will keep 70% of the profit/loss and Region IV will keep 30%. This is an equitable share based on the amount of work that has been done.
 - e. When we have future Region IV leadership events, this lessens the cost for us.
 - f. This allows us to keep more money in the Region accounts which allows us to keep more money in the affiliate chapter accounts.
 - g. We want to fund this so each of the affiliate chapters can keep more of their own money.
 - h. Meagan Beaty will serve as the Student Support Staff Co-chair, along with Nikki Boehme.
 - i. Clint is working under staffing with the CMP needs for the conference.
 - j. We were tasked with coming up with a silent auction basket to donate to the conference and something that was representative of our state.



- k. Instead of filling the basket with several items with Arkansas logos on it, Clint thought it would be cool to have handmade items made by interpreters.
- l. This could be soaps, lotions, items that you knit, blankets, and etc. The possibilities are endless.
- m. If you are interested in contributing a small piece to this, get in contact with Clint.
- n. What we want to do is show everyone in our region how talented the interpreters in Arkansas are in addition to interpreting.
- o. The funds come from that go into the profit/loss share that was spoken about earlier.
- p. The deadline for the silent auction items will not be due until Clint takes the basket on July 18th.

B. Vice President: Debbie Pearce

1. Biennial Update
 - a. We have a theme! ARID Biennial 2017 conference theme will be “Interpreting: It’s a Team Sport!”
 - b. The first biennial planning committee meeting was held on Saturday, February 27th in Russellville.
 - c. Debbie came up with the hashtag for the conference: #TeamARID.
 - d. The conference will be held in NW Arkansas June 9-10, 2017; however a venue has not been determined. The committee is trying to find a place where we can do our own catering which will allow for the food cost to be cut at least by half.
 - e. The Planning Committee agreed to meet at least every three (3) months until it gets closer to conference time.
 - f. The next meeting is June 4th immediately following the next ARID workshop in the Tornado Shelter. It will be a long day for some, but it avoids tying up another Saturday.
 - g. Debbie has at least one person for most committees, but the following areas still need help: Interpreter Coordinator, Entertainment, and Fundraising.
 - h. Since fundraising is a daunting task, the committee discussed possibly dividing it up and everyone can support it as a group.
 - i. One way to help with the fundraising is to sign up for Kroger Rewards if you haven’t already done so. ARID receives a percentage of the proceeds from your shopping trip.
 - j. Ashley Beaty stated that by participating in that program, the end result is a benefit to the members because it helps to lower the cost. The more that is done in fundraising and the more we can get in sponsorships means the less we have to incur the cost for food at our conferences.
 - k. Debbie stated that large businesses need tax write-offs, so if you ask, the worst thing they can say is “No”.



1. Elise Kirkpatrick will co-chair the biennial but is not willing to take on the fundraising; however, she is willing to train people. She is working with a team of interpreters in NW Arkansas to enlist their help with the conference as well as with fundraising.

C. Secretary: Chrystal Honorable

1. Board and GM motions will be published in the ARIDian.

D. Treasurer: Ashley Beaty

1. Budget vs. Actual

Arkansas Registry of Interpreters for the Deaf

4:49 PM

Profit & Loss Budget vs. Actual

03/12/2016

July 2015 through June 2016

Cash Basis

	Jul '15 - Jun 16	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
CMP Sponsored Activity Fees	190.00	250.00	-60.00
Donations	112.00	100.00	12.00
Fundraising	60.00	500.00	-440.00
Membership Dues	1,825.00	2,550.00	-725.00
Workshops	6,262.49	5,700.00	562.49
Total Income	8,449.49	9,100.00	-650.51
Gross Profit	8,449.49	9,100.00	-650.51
Expense			
Board Expenses	569.95	2,800.00	-2,230.05
CMP	150.00	150.00	0.00
Donations Made	0.00	0.00	0.00
Fundraising Costs	0.00	0.00	0.00
Member-at-Large Outreach	0.00	150.00	-150.00
Membership Committee	0.00	0.00	0.00
Operations	249.69	1,048.00	-798.31
Postage	79.80	102.00	-22.20
Sunshine Committee	0.00	50.00	-50.00
Web Site	1,011.17	1,500.00	-488.83
Workshop Costs	1,393.08	3,599.00	-2,205.92



Total Expense	<u>3,453.69</u>	<u>9,399.00</u>	<u>-5,945.31</u>
Net Ordinary Income	<u>4,995.80</u>	<u>-299.00</u>	<u>5,294.80</u>
Net Income	<u>4,995.80</u>	<u>-299.00</u>	<u>5,294.80</u>

2. Balance Sheet

Arkansas Registry of Interpreters for the Deaf

Balance Sheet

As of March 12, 2016

4:48 PM

03/12/2016

Cash Basis

Mar 12, 16

ASSETS

Current Assets

Checking/Savings

Bank of America

19,888.05

Total Checking/Savings

19,888.05

Total Current Assets

19,888.05

TOTAL ASSETS

19,888.05

LIABILITIES & EQUITY

Liabilities

Long Term Liabilities

Robert Steed Memorial Fund

2,694.96

Scholarship Fund

320.50

Shirley T. Herald Memorial Fund

750.00

Total Long Term Liabilities

3,765.46

Total Liabilities

3,765.46

Equity

Opening Balance Equity

15,282.12

Unrestricted Net Assets

-4,541.35

Net Income

5,381.82



Total Equity

16,122.59

TOTAL LIABILITIES & EQUITY

19,888.05

3. Program Committee Budget

- a. The Board voted to approve the Program Committee to have \$299.00 added to the food cost.
- b. The Program Committee is our main source of income and the best investment that we have.
- c. This addition to the budget will provide funding through the remainder of the fiscal year.

4. TSID/RID Region IV Conference

- a. The President and Vice President decided to share their stipends with the rest of the Board.
- b. The offer was open to all of the Board members and four (4) members accepted the offer. The President, Vice President, Treasurer and MAL 3 will be attending the conference.
- c. Registration has been paid which was \$250.00 for each member.
- d. Each of those four (4) members will receive a \$275.00 stipend, which will go towards lodging and travel.

5. Audit Research

- a. Ashley has been researching information on audits and whether or not we need one.
- b. In the research she also found out that if an organization wants to do grants then have an audit should be done because some grants require it.
- c. The Board has decided that ARID will get an audit. A date has yet to be determined.
- d. Over the next three (3) months Ashley will do research to get quotes and find out what we need to have ready for the audit.
- e. The quote will be placed into the budget for the next meeting.

6. Amazon Smile

- a. The Board has decided to move forward with the program.
- b. ARID will be fully signed up and open to receive donations by April 1st.
- c. We will post the information on the website and Facebook.
- d. The Amazon Smile program works just like Kroger Rewards. ARID will receive a percentage of the purchases and Amazon will give the money to Amazon Smile to donate to us at a rate of 0.05%.
- e. The money will be applied to the general fund as it has a negative balance at this time.



E. Members at Large

1. District 1- Kari Houchens
 - a. Report will be published in the ARIDian.

2. District 2 – Nelvia Agnew
 - a. Report will be published in the ARIDian.

3. District 3 – Haleigh Herring
 - a. On February 16, 2016, Haleigh, along with SLK President, Traci Grizzle, held a social event “Who’s Interpreting in Your Backyard?”
 - b. The only goal was having a good time, networking, and meeting people.
 - c. There were 39 participants; a good mix of interpreters and students.
 - d. Sorenson VRS donated pizzas, drinks were also provided and they had ice breaker games.
 - e. Based on the feedback, this something that will be done again maybe in the Fall or Spring.

IV. Committee Reports

1. Full reports will be published in the ARIDian.

2. **Program Committee:** Meagan Beaty
 - a. The next workshop will be held June 4th at ASD in the Tornado Shelter.
 - b. We will also have the Biennial Planning Committee meeting on that day.

3. **Professional Development Committee:** AnnMarie Lott
 - a. Membership cards were recently sent out to all of the current members.
 - b. If you received one and there is an error, please let us know. We are working with the Membership Committee and incorporating the new bar codes.
 - c. If there is a problem with your card or you do not have a card, it is because you are not a member.
 - d. If you didn’t get a card and you want a card, please join and then we will send you one.

4. **PPM:** Clint Brockway
 - a. We finally have a web form built and it is now going under review.
 - b. Those who serve as a board member or a committee chair will get a request to fill out the form for the PPM in the next four to six weeks.



- c. It will ask you to fill in how it is that you perform the task that you are responsible for. We need you to tell us how you do them, written in such a way that anyone can read it and perform the job.
- d. You will get more guidance on that writing and what it looks like in the documents that come with the request.
- e. Clint, Katelyn Wilson and Gwentyth Sutphin will be available to you during that process to help with writing.

V. Unfinished Business

1. One-Year Complimentary Membership for First Time QAST Takers (GM15.09)
 - a. At the last meeting, the membership moved to revisit this top and to build it into a broader recruitment effort, including the development of a list of membership benefits.
 - b. The list of total membership benefits has been drafted and was sent out with the new membership cards.
 - c. We are still working on the full version of that.
 - d. Ashley stated that she and Traci will ask for people to temporarily join the Membership Committee to help put some ideas together for it.
 - e. The goal is to find out why you are a member of ARID, what is your benefit and what do you personally get from your membership.
2. Request for ARS to list all interpreters who pass the QAST on their website (GM15.10)
 - a. The idea of us going at this alone is not as effective as us going with AAD to request this.
 - b. A practitioner and consumer joint effort to request this has a better chance of success.
 - c. Clint will discuss this with Ira Gerlis when they meet next month to develop the MOU for the licensure nominations.

VI. New Business

None at this time.

VII. Announcements

None at this time.

GM16.02 Move to adjourn the meeting (Pearce, Lott) PASSED.

Meeting Adjourned at 11:55 pm.