



**ARID General Membership  
Little Rock, AR  
March 4, 2017**

**I. Call to Order**

- A. Board Present:** Clint Brockway, Debbie Pearce, Chrystal Honorable, Ashley Beaty, and Haleigh Herring
  
- B. Voting Members Present:** Meagan Beaty, Katie Becker, Shannon Buccino, Donna Robinson-Gibson, Jaime Harrell, Susan Johnson, Zania Musteen, Kahla Scroggins, Tammy Smith, Linda Stauffer, Myra Taff-Watson, and Nicholas Winchell
  
- C. Supporting Members Present:** Cheri Courtright, Catherine Elliott, Patty Golightly, Dana Lindner, Jeffrey McCrary, Vikki Mistric, and Lindsey Brooke Torbett
  
- D. Student Members Present:** Madison Christie, Madeline Gimnich (White), Hannah Higgins (Shepherd), Amelia Loken, Kayla McDade, Rhonda Read, Starla Roberts, Jonathan Smith, and Mackenzie Smith
  
- E. Visitors:** Eddie Hamilton, Tironica Hamilton, Kelvin Jackson, and Cheryl Sugg

**Quorum Present**

**Meeting called to Order at 11:25 am.**

**II. Approval of Minutes**

**The minutes for the 12/3/16 GMM are unavailable at this time. They will be approved at the Biennial Conference.**

**III. Officer Reports**

**A. President:** Clint Brockway

- 1. Licensure Board
  - a. Nominees from last year were reappointed.
  - b. Ray James and Jami Hollingsworth were appointed for another term of service.
  
- 2. 2018 Regional Conference
  - a. The Region IV Conference will be hosted in New Mexico.



- b. We are currently building the conference planning committee.
- c. All AC presidents currently serving are on that committee.
- d. Although Clint’s term with ARID ends in June, his term on the committee will when the conference is over.
- e. He will be working on the social media things for our region.

**B. Vice President:** Debbie Pearce

- 1. Biennial Update
  - a. Meagan Beaty stated that the Program Committee announced on the listserv the presenters “the coaches” for the biennial.
  - b. We are working on getting the workshops “the plays” distributed this week.
  - c. If you have not signed up, we encourage you to do so; we have exciting things lined up.
  - d. There will be a tailgate party on Thursday night at a local park with lots of activities.
  - e. All of the workshops were planned based on the survey sent out to the members.
  - f. The registration process began during the first week in February.
  - g. This year we have added the option of a payment plan.
  - h. If you want to do the payment plan you have to sign up by March 5<sup>th</sup>.
  - i. June 8<sup>th</sup> is the pre-conference with a Medical track.
  - j. June 9<sup>th</sup>-10<sup>th</sup> is the full conference with three tracks: Medical, Ethics, and Team.

**C. Secretary:** Chrystal Honorable

- 1. Report will run in the ARIDian.

**D. Treasurer:** Ashley Beaty

- 1. Budget vs. Actual

**Arkansas Registry of Interpreters for the Deaf** 11:49 AM  
**Profit & Loss Budget vs. Actual** 03/02/2017  
 July 2016 through June 2017 Cash Basis

	Jul '16 - Jun 17	Budget	\$ Over Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
<b>CMP Sponsored Activity Fees</b>	150.00	225.00	-75.00
<b>Donations</b>	45.00	365.00	-320.00
<b>Fundraising</b>	202.69	1,500.00	-1,297.31
<b>Membership Dues</b>	2,320.00	2,850.00	-530.00
<b>Workshops</b>	7,561.00	5,000.00	2,561.00



<b>Total Income</b>	10,278.69	9,940.00	338.69
<b>Gross Profit</b>	10,278.69	9,940.00	338.69
<b>Expense</b>			
Board Expenses	0.00	2,730.00	-2,730.00
Business Expenses	0.00	1,000.00	-1,000.00
CMP	0.00	225.00	-225.00
Fundraising Costs	0.00	0.00	0.00
Member-at-Large Outreach	1,294.63	225.00	1,069.63
Membership Committee	0.00	0.00	0.00
Operations	485.43	1,050.00	-564.57
Postage	0.00	100.00	-100.00
Sunshine Committee	0.00	60.00	-60.00
Web Site	916.00	1,200.00	-284.00
Workshop Costs	3,196.15	3,350.00	-153.85
<b>Total Expense</b>	<b>5,892.21</b>	<b>9,940.00</b>	<b>-4,047.79</b>
<b>Net Ordinary Income</b>	<b>4,386.48</b>	<b>0.00</b>	<b>4,386.48</b>
<b>Net Income</b>	<b>4,386.48</b>	<b>0.00</b>	<b>4,386.48</b>

2. Biennial Budget Update

**Arkansas Registry of Interpreters for the Deaf**  
**Profit & Loss Budget Overview**  
 July 2015 through June 2017

11:49 AM  
 03/02/2017  
 Cash Basis

	Jul '15 - Jun 17	Budget	\$ Over Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
Biennial Conference	5,930.79	25,550.00	-19,619.21
<b>Total Income</b>	<b>5,930.79</b>	<b>25,550.00</b>	<b>-19,619.21</b>
<b>Gross Profit</b>	<b>5,930.79</b>	<b>25,550.00</b>	<b>-19,619.21</b>
<b>Expense</b>			
Biennial Conference Costs	663.39	25,550.00	-24,886.61



<b>Total Expense</b>	663.39	25,550.00	-24,886.61
<b>Net Ordinary Income</b>	5,267.40	0.00	5,267.40
<b>Net Income</b>	<b>5,267.40</b>	<b>0.00</b>	<b>5,267.40</b>

### 3. Finance Update

- a. Currently we have \$27,161.89 in the account.
- b. We are still forecasting a lot of income that will be generated through the biennial through registration, fundraising, donations and sponsorship.
- c. FY budget is down \$1,600 in fundraising and donations.
- d. If someone has an idea of how to generate funds for ARID in general, please email Ashley.
- e. From the projections stated in the budget, we are down in membership, but up in numbers. This means we projected a little higher than what we achieved.
- f. Program Committee is operating in the black by \$2,500.
- g. Biennial conference is currently operating in the black by \$663. This number will change.
- h. The final total for the amount spent on the Anniversary Celebration was \$1,219.
- i. In the budget, the operations expense for Square was projected less than it actually is which shows us operating in the negative.
- j. We need to make sure to adjust for that in the budget next year.
- k. We are currently operating in the positive of \$8,897.00.
- l. After researching QuickBooks Online, it was found to be too expensive and not profitable for our organization.

### E. Members at Large

1. District 1- Kari Houchens
  - a. Report will be published in the ARIDian.
2. District 2 – Nelvia Agnew
  - a. Report will be published in the ARIDian.
3. District 3 – Haleigh Herring
  - a. Report will be published in the ARIDian.
  - b. 35<sup>th</sup> Anniversary Celebration was a wonderful event. About 40-50 people attended.
  - c. Haleigh is currently planning the tailgate party for the biennial.



#### IV. Committee Reports

1. Full reports will be published in the ARIDian.
2. **Professional Development Committee:** AnnMarie Lott
  - a. Reminding everyone that if you miss 15 minutes or more of a workshop, you cannot be awarded CEUs for that workshop.
  - b. These are the standards and criteria established by RID.
  - c. In the future, please make sure to show up to workshops on time and not leave early.
3. **Scholarship Committee:** Myra Taff-Watson
  - a. There is money available to be used for testing: NIC, QAST, EIPA, etc.
  - b. Unfortunately, it has been a year since we have awarded any money because no one has applied for it.
4. **Editorial Committee:** Myra Taff-Watson
  - a. Myra stated that the newsletter will be out this weekend.
  - b. The information for the March newsletter is due now.

#### V. Unfinished Business

1. None at this time.

#### VI. New Business

1. Bylaws Amendments (Clint Brockway)
  - a. The Board is presenting a couple of bylaws amendments for your consideration.
  - b. There will be no vote taken today.
  - c. A vote will be held on these at the biennial conference.
  - d. There are two issues being addressed:
    - i. Categories and definitions of membership
    - ii. Modernizing the bylaws to reflect that we communicate via email and not mail
  - e. Listed below is the current language of each bylaw followed by the proposed language which is highlighted.

Current Language:
Voting Members: A voting member of ARID shall be a member in good standing with RID.



**Non-voting Members:** A non-voting member in ARID shall be one who supports ARID, does not wish to have voting privileges and may or may not be a member in good standing with RID.

A student member in ARID shall be one who supports ARID, one who is currently registered in an A.A. or B.A. Interpreter Education Program (IEP), and one who provides verification in the form of a letter of recommendation from their IEP. Student members do not have voting rights.

**Proposed Language:**

**Voting Members:** A voting member of ARID shall be a member in good standing with RID.

**Associate Members:** An associate member in ARID shall be one who supports ARID. Associate Members do not have voting rights.

**Student Members:** A student member in ARID shall be one who supports ARID, who does not yet hold a bachelor's (or higher) degree, and one who is currently registered in an accredited institution of higher education. Student members do not have voting rights.

**Organizational Members:** An organizational member of ARID shall be any organization with an interest in supporting ARID. Organizational membership carries no voting privileges.

2. Mail referenda (Clint Brockway)

- a. The word "mail" is being replaced with the word "email" throughout the amendment.
- b. In the event that there ever needs to be a mail vote, the Board does not have to conduct it through snail mail.
- c. The reason the word email was chosen was because whatever vehicle the vote is conducted through, i.e. Survey Monkey, has to be distributed via email.
- d. Putting it this in the bylaws leads what platform that happens through up to the sitting Board at that time.

Article V, Section 1.1: Voting may occur during membership meetings or by mail



referendum.

Article V, Section 4 “Mail Referendum”

Article V, Section 4.1 “Mail referenda may be drafted and submitted by the Board of Directors, by a committee at the request of the Board of Directors, or by written petition of at least five percent of the voting members of ARID, sent to the Board of Directors.”

Article V, Section 4.4 “Results of mail referenda shall be disseminated to the membership within forty-five (45) days after the referenda deadline.”

Article VII, Section 1 “The decision to establish, raise, lower or prorate dues shall be authorized by the membership at the Biennial Conference. The Board of Directors shall not increase or decrease the dues by more than ten percent (10%) without a majority vote of the membership present at either the Biennial meeting or by mail referendum. Notification of any changes in dues structure, fees, or assessments must be published in the ARID newsletter at least ninety (90) days prior to the anticipated implementation.”

Article X, Section 1 “The bylaws may be amended or repealed by approval of two-thirds (2/3) of the eligible voting members in attendance and voting during a regular, annual, or special meeting of the membership, or by mail referendum, with ninety (90) days prior notice. Amendments must be reviewed and approved by the Bylaws Committee prior to voting, or in the absence of a bylaws committee, by the Board of Directors.”

Article V, Section 1.1: Voting may occur during membership meetings or by **email** referendum.

Article V, Section 4 “**Email** Referendum”

Article V, Section 4.1 “**Email** referenda may be drafted and submitted by the Board of Directors, by a committee at the request of the Board of Directors, or by written petition of at least five percent of the voting members of ARID, sent to the Board of Directors.”

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## VII. Announcements

1. Nominations (Clint Brockway)
  - a. Starting today nominations are open for the Executive Board.
  - b. The positions open for re-election this year are: President, Vice President, Secretary, Treasurer, and Member-at-Large District 3.
  - c. The elections for Members-at-Large for Districts 1 and 2 are held on offset years.
  - d. Last year, Kari and Nelvia were elected again and will serve until 2018.
  - e. The terms for Clint, Debbie, Chrystal, Ashley, and Haleigh are expiring.
  - f. None of the current sitting board will be seeking reelection.
  - g. Requirements for nominations:
    - i. Resident of Arkansas
    - ii. RID, EIPA, QA, BEI, or other credentials accepted
    - iii. Member in good standing of ARID and RID
    - iv. Nominated and seconded by members in good standing of ARID and RID
  - h. Nominations can be submitted via email to [aridnominations@gmail.com](mailto:aridnominations@gmail.com)
  - i. Nominations Chair is Gwentyth Sutphin
2. Region IV Rep Position (Linda Stauffer)
  - a. Region IV Rep position is now open.
  - b. If anyone is interested, then now is the time to apply.

## VIII. Adjournment

**GM17.01 Move to adjourn the meeting (Becker, Taff-Watson) PASSED.**

Meeting Adjourned at 12:07 pm.